



**PUNJAB SAAF PANI COMPANY  
GOVERNMENT OF PUNJAB**



**SUPPLY & MAINTENANCE OF OUTDOOR/INDOOR PLANTS**

**Ref. No.: PSPC/2016/PLANTS/01**

**Dated: 13<sup>th</sup> July, 2016**

Government of Punjab is committed to develop safe drinking water supply solutions in rural and peri-urban areas of Punjab. Government of Punjab has established Punjab Saaf Pani Company (PSPC) for planning, designing, executing and managing safe drinking water supply solutions. PSPC is a public sector company incorporated under section- 42 of the Companies Ordinance 1984, wholly owned by the Government of Punjab.

PSPC intends to hire firm for supply & maintenance of outdoor/indoor plants by adopting Single Stage One Envelope procedure as envisaged under Sub-Rule (1) of Rule 38 of Punjab Procurement Rules, 2014. The procurement shall cover following items with the specifications given below:

Sr.No	Terms of Reference	Total Amount PKR
1	The Service provider shall provide and maintain all the indoor plants quantity approximately (60).	
2	Service provider shall maintain all the outdoor plants/grass.	
3	The services provider shall provide and maintain seasonal flowering plants for relevant season quantity 50 pots. e.g. Pentunia, Antirrhinum, Candy Trough, Marry Gold etc.	
4	Service provider shall be liable to replace indoor plants which are not growing properly.	
5	The indoor plants provided should be of fine quality, nicely and well grown in the pots.	
<b>Total Amount PKR</b>		

**Eligibility Criteria:**

Sealed Bids are invited from the eligible bidders with following requirements:

- Registration with the taxation Authority.
- Minimum of 05 years of experience in providing similar services.
- Should not have been blacklisted / suspended by any Government agency.

The Bids should be received in hard copy at the address given below by 2<sup>nd</sup> August, 2016 till 11:00 am which shall be opened on the same date at 11:30 am at 44-C-1, Gulberg III, M.M. Alam Road, Lahore in the presence of representative of the bidders who wish to participate. Bids



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must be accompanied with bid security of Rs. 12,000 (refundable) in the shape of CDR in favor of the "Punjab Saaf Pani Company". The bidder having lowest evaluated bid and meeting the eligibility criteria and specifications will be awarded the Contract.

**Chief Contracts & Procurement**

**Punjab Saaf Pani Company**

**44-C-1, Gulberg-III, M. M. Alam Road, Lahore, Pakistan**

**Phone: (92) 042-99268274-8 Fax: (92) 042-99268279**

**Website: [www.saafterni.org.pk](http://www.saafterni.org.pk)**





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**FORM OF CONTRACT**

THIS CONTRACT ("Contract") is entered into on this \_\_\_\_\_,

By and between

**M/S PUNJAB SAAF PANI COMPANY** ("the Client") represented through its Chief Executive Officer, **Mr. Wasim Ajmal Ch.**, having its principal place of business at 44-C-1, Gulberg III, Lahore, Pakistan,

AND

**M/S** \_\_\_\_\_ (the "Service Provider") represented through \_\_\_\_\_ having registered office at \_\_\_\_\_.

**WHEREAS**, the Client wishes to have the Service Provider perform the services hereinafter referred to, and

**WHEREAS**, the Service Provider is willing to perform these services,

**NOW THEREFORE**, the parties hereby agree as follows:

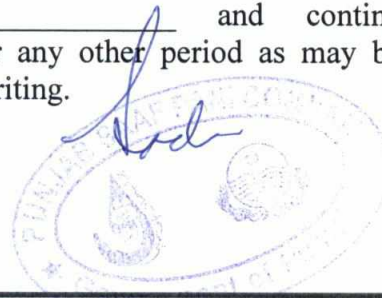
**1. Services**

The Service Provider shall perform the following services (the "Services")

1. The Service shall be provider shall provide and maintain all the indoor plants quantity approximately (60).
2. Service provider shall maintain all the outdoor plants/grass.
3. The services provider shall provide and maintain seasonal flowering plants for relevant season quantity 50 pots e.g. Pentunia, Antirrhinum, Candy Trough, Marry Gold etc.
4. Service provider shall be liable to replace indoor plants which are not growing properly.
5. The indoor plants provided should be of fine quality, nicely and well grown in the pots.

**2. Term**

The Service Provider shall perform the Services during the period commencing \_\_\_\_\_ and continuing through \_\_\_\_\_, or any other period as may be subsequently agreed by the parties in writing.





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**3. Payment**

A. Ceiling

For the Services rendered, the Client shall pay the Service Provider an amount not to exceed Rupees \_\_\_\_\_ Only (Rs. \_\_\_\_\_/-) per month. This amount has been established based on the understanding that it includes all of the Service Provider's costs and profits as well as any tax obligation that may be imposed on the Service Provider.

In case of any additional services other than mentioned in Clause (1) of the contract, the Service Provider shall be paid as agreed between the parties.

B. Schedule and Conditions of Payments

The Service Provider shall be paid not later than thirty (30) Days from the end of the month.

**4. Coordinator**

The Client designates \_\_\_\_\_ as Client's Coordinator; the Coordinator will be responsible for the coordination of activities under this Contract. The coordinator will facilitate and provide requisite resources to Service Providers in carrying out the Services.

**5. Performance Standards**

The Service Provider undertakes to perform the Services with the highest standards of professional and ethical competence and integrity.

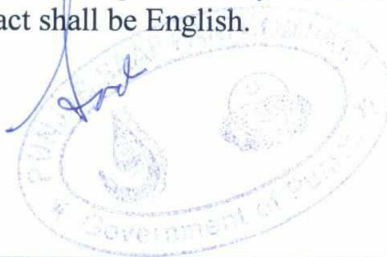
**6. Penalty**

The Service Provider shall be liable for a penalty of ten per cent (10%) of the monthly charges for violation of any provision of this Contract.

In addition to above, the Service Provider shall also be liable to a penalty of Rupees Five Thousand Only (Rs. 5,000/-) if a request is made by the Client and not met by the Service Provider within 05 hours of receipt of such compliant.

**7. Law Governing Contract and Language**

The Contract shall be governed by the laws of Pakistan, and the language of the Contract shall be English.





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**8. Dispute  
Resolution**

Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/ arbitration in accordance with the laws of Pakistan.

**9. Termination of  
the Contract**

Either party to this contract may terminate this Contract with prior notice of Thirty (30) days, in which case the Service Provider will be paid as per quantum of services provided by him and approved by the Client.

**10. Extension of  
the Contract**

Contract may be extended with mutual consent of both parties.





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For and on behalf of  
**The Client**



**PUNJAB SAAF PANI COMPANY**

Witness

Signature: \_\_\_\_\_

Name: Mr. Awais Yasin

Title: Company Secretary

CNIC: \_\_\_\_\_

Address: 44-C-1, Gulberg III, Lahore

Signature: \_\_\_\_\_

Name: Mr. Wasim Ajmal

Title: Chief Executive Officer

(Seal)

For and on behalf of  
**The Service Provider**

Witness

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

CNIC: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

(Seal)

